

TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LIMITED

SECRETARIAT BRANCH

144, ANNA SALAI, CHENNAI-2.

Memorandum No.68638/A18/A181/2019-1, dated the 4th February, 2020.

Sub: Establishment – Educational Qualification – Entry of candidates with bogus educational qualification and other certificates – Verification of its genuineness – Certain additional instructions – Issued.

Ref: (1) Memo.(Per) No.18630/A18/A181/2019-1 (SB), dated 04.04.2019.
(2) Memo.(Per) No.48608/A18/A181/2019-1 (SB), dated 28.11.2019.

In the Memo. first cited, instructions have been issued to all the Appointing Authorities to complete the process of verification of genuineness of the educational qualification certificates in respect of the left out cases and to affix a copy of the same in Service Registers of employees, on or before 31.05.2019. Reiterating the said instructions, all the Chief Engineers/Superintending Engineers were requested to ensure that genuineness of all the educational certificates of the officers/employees working under their control is verified and a copy of the same affixed in the Service Registers of the concerned officers/employees, on or before 15.02.2020 - vide Memo. second cited.

2. It has been brought to the notice that apart from the academic qualifications, the genuineness of certificates pertaining to other pre-requisite qualifications for appointment to the initial level cadre, is not verified by the Appointing Authorities.

3. Therefore, all the Appointing Authorities are hereby instructed to ensure that apart from verifying the genuineness of the academic qualifications of all the officials as per the instructions issued earlier, the genuineness of certificates pertaining to other pre-requisite qualifications is also verified.

4. Further, in respect of future recruitments, the Appointing Authorities are instructed to complete the process of verification of all the relevant certificates before declaration of probation of the employees. If the said process gets delayed for valid reasons, the probation of the officials/ employees should be extended till the verification process is over.

5. Any violation of the above instructions will be viewed seriously.

6. The receipt of this Memorandum shall be acknowledged.

(BY ORDER OF THE CHAIRMAN-CUM-MANAGING DIRECTOR)

S.VINEETH

SECRETARY (FULL ADDITIONAL CHARGE)

To

All Chief Engineers.
All Chief Financial Controllers/TANGEDCO & TANTRANSO.
The Chief Internal Audit Officer/Audit Branch.
All Superintending Engineers.

Copy to:

All Deputy Secretaries & Under Secretaries/Secretariat Branch.
All Senior Personnel Officers/Administrative Branch/Chennai-2.
The Asst.Pers.Officer/Tamil Development – for publication in the Bulletin (2 copies).
All Sections/Secretariat Branch/Chennai-2.

The Under Secretary/O&M-II/SB } They are instructed to strictly adhere to the instructions
The Under Secretary/TANTRANSO } issued by TANGEDCO from time to time in connection with
The Personnel Officer/Inspection/Adm.Br } verification of qualification certificates of officers/employees.

:: TRUE COPY :: FORWARDED :: BY ORDER ::

S. Vineth
5-2-2020
SECTION OFFICER.

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5/2/2020